

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Devina Lester
direct line 01234 228857
date 2 October 2009

NOTICE OF MEETING

EXECUTIVE

Date & Time

Tuesday, 13 October 2009 at 9.30 a.m.

Venue

Council Chamber, Priory House, Monks Walk, Shefford

Edwina Grant
**Acting Chief Executive/
Deputy Chief Executive &
Director of Children,
Families & Learning**

To: The Chairman and Members of the EXECUTIVE:

Cllrs	Mrs P E Turner MBE	–	Chairman and Leader of the Council
	R Stay	–	Vice Chairman of the Executive / Deputy Leader of the Council and Portfolio Holder (Business Transformation)
	Mrs R J Drinkwater	–	Portfolio Holder (Housing)
	Mrs C Hegley	–	Portfolio Holder (Social Care and Health)
	M R Jones	–	Portfolio Holder (Corporate Resources)
	Mrs A M Lewis	–	Portfolio Holder (Children's Services)
	S F Male	–	Portfolio Holder (Culture and Skills)
	K C Matthews	–	Portfolio Holder (Economic Growth and Regeneration)
	D McVicar	–	Portfolio Holder (Safer and Stronger Communities)
	T Nicols	–	Portfolio Holder (Sustainable Development)

All other Members of the Council - on request

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **CHAIRMAN' S ANNOUNCEMENTS**

If any.

3. **MINUTES**

To approve as a correct record, the Minutes of the meeting of the Executive held on 15 September 2009.

(attached)

4. **MEMBERS' INTERESTS**

To receive from Members declarations and the **nature** thereof in relation to:-

- (a) Personal Interests in any Agenda item
- (b) Personal and Prejudicial Interests in any Agenda item

5. **PETITIONS**

To receive Petitions in accordance with the scheme of public participation set out in Annex 2 of Part A4 of the Constitution.

6. **PUBLIC PARTICIPATION**

To deal with general questions and statements from members of the public in accordance with the scheme of public participation set out in Appendix A to the Public Participation Scheme.

7. **OVERVIEW AND SCRUTINY MATTERS**

To consider reports from the following Overview & Scrutiny Committees:-

- 1. Business Transformation
- 2. Sustainable Communities

REPORTS

**Cllr Mrs Carole Hegley - Portfolio Holder
for Social Care and Health**

Item	Subject	Page Nos.
8	Central Bedfordshire Council and NHS Bedfordshire Joint Delivery and Spending Plan for Carers	* 51 - 72

To approve the joint delivery and spending plan between Central Bedfordshire Council and NHS Bedfordshire to provide breaks and services to carers.

**Cllr Richard Stay - Portfolio Holder for
Business Transformation**

9	Quarter 1 Performance Report The report highlights the Quarter 1 performance for Central Bedfordshire Council and its partners through the Local Area Agreement (LAA).	* 73 - 112
10	Community Engagement Strategy The report proposes that Executive approves the draft Community Engagement Strategy for formal consultation with key partners via the Local Strategic Partnership (LSP).	* 113 - 140
11	Customer Services Strategy The report proposes the attached Customer Services Strategy be agreed and recommended to Council for approval. The strategy provides an overview of customer contact development for Central Bedfordshire Council and its ambition to deliver services jointly to our customers with other public sector partners. The Customer Service Strategy plays a key role in how the Council responds to local challenges and aligns fully with the Community Engagement Strategy, our Local Strategic Partnership and our role in national projects such as "Total Place" and "Tell Us Once", and our overall Business Transformation Strategy.	* 141 - 174

**Cllr Mrs Rita Drinkwater - Portfolio
Holder for Housing**

- 12 **Award of the Building cleaning contract to Housing
General needs and Sheltered Housing properties** * 175 - 180
The report proposes to award the Building Cleaning
Services contract (2009 – 2014).

**Cllr Maurice Jones - Portfolio Holder for
Corporate Resources**

- 13 **Budget Monitoring Report 2009/10 as at 31 August
2009** * 181 - 224

To provide information on the budget position at 31
August 2009 to enable decisions to be taken on
resource allocation and service delivery.

- 14 **Central Bedfordshire Council Members' Acceptable
Use Policy** * 225 - 234

This report proposes the adoption of the 'Members
Acceptable Use Policy' which provides guidance on the
use of computer and telephony services and ensures
that these are operated in an economical, secure,
accessible and legally compliant manner.

- 15 **Potton Community Centre** * 235 - 238

To authorise the execution of a lease document to
Potton Town Council to use the premises for a
Community Centre for Lifetime Learning until 31 March
2031.

- 16 **Review of Fees and Charges Policy** * 239 - 252

The report proposes a new policy for the Council in
respect of Fees and Charges for services provided.

**Cllr Mrs Anita Lewis - Portfolio Holder
for Children's Services**

- 17 **Strategic Commissioning Framework for Children in
Central Bedfordshire** * 253 - 272

The report presents the Central Bedfordshire
commissioning framework which will guide the work of
the Children's Trust.

**Cllr Steve Male - Portfolio Holder for
Culture and Skills**

- 18 **Creasey Park Community Football Development Centre** * 273 - 298

To approve expenditure of up to £210k from the 2009/10 Central Bedfordshire Council capital programme 'Community Football Development Centre – Dunstable' so that the Council can undertake rerouting of the Sustrans cycleway and undertake a tendering exercise on the football development project.

- 19 **Extension to Sandy Sport and Leisure Centre** * 299 - 314

To approve the appointment of the current consultants engaged on the project to undertake a traditional build process for the extension of Sandy Sport and Recreation Centre. To approve £690,000 from the 2009/10 Central Bedfordshire Council capital programme.

- 20 **Improvements to Tiddenfoot and Dunstable Leisure Centre** * 315 - 322

This report requests Executive to approve expenditure of up to £52,000 on improvements to Dunstable and Tiddenfoot Leisure Centres.

**Cllr Tom Nicols - Portfolio Holder for
Sustainable Development**

- 21 **Local Transport Plan** * 323 - 336

This report sets out how the Council might go about producing a new Local Transport Plan (LTP) for Central Bedfordshire. It presents two options as to how the Council could develop the LTP and seeks the views of Executive as to the best way forward.

- 22 **Forward Plan**

To receive the Forward Plan which covers the period from 1 November 2009 to 30 November 2010 (to follow).

Exclusion of the Press and Public

To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following item of business on the grounds that the consideration of the item is likely to involve the disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Act.

Reports

Item	Subject	Exempt Para.	Page Nos.
EX1 (12)	Award of the Building Cleaning Contract to Housing General Needs and Sheltered Housing Properties	* 3	337 - 344